

# GMTA Auditions Teacher Instructions State Auditions

In the screenshots below, the circled items in red will show you where to click.

- **Go to the Tenuto website: <https://gmta.tenutoweb.com/>**
- **Click “log in”. The first time you login, you will use your email address and the password: musicteacherspower**
  - **The GMTA membership file was imported to Tenuto on 11/15/2023. If you joined/renewed your membership after that date, please email [georgiamta@gmail.com](mailto:georgiamta@gmail.com) in order to be added to the registration system.**
- **The first time you login you will need to accept the terms and conditions.**

## GMTA Auditions

Please log in

### Georgia Music Teachers Association's Audition Site

You must [log in](#) to register students.

Please notice that your log in credentials are **different from the ones you use at the main GMTA website!**

- If you don't have an account in this site, please contact the GMTA Auditions Chair
  - If your password doesn't work, or if you have forgotten your password, fill in the [reset your password](#) form, and check your
  - If everything else fails, contact [info@tenutoweb.com](mailto:info@tenutoweb.com)
- **To add new students, click “My Students”**

GMTA Auditions

My cart

My registrations

**My students**

My account

Log out

Home Forms ▾

georgiateacher

VIEW

EDIT

Teacher info

[Test Teacher](#)

- **Click “Add New Student”**

GMTA Auditions

My cart

My registrations

My students

My account

Log out

Home Forms ▾

My students

MY STUDENTS

MY FAMILIES AND GROUPS

- **Add your students' information and click "Save Student"**

GMTA Auditions My cart

Home Forms ▾

### Create Participant

**Participant first name \***

**Participant last name \***


**Participant email**

**SAVE STUDENT**

- **To add a new registration, click "Home" and then click "State Forms"**

GMTA Auditions My cart My registrations My students My account Log out


Home Forms ▾



#### Local Auditions

Use these forms to register students for District Piano Auditions.

[LOCAL FORMS >](#)




#### Transfer to Regional and State

Use these forms to transfer piano District Registrations to Regional/State levels.

[TRANSFER >](#)

[SUBMIT LINKS >](#)



#### State Forms

Use these forms to start new registrations for the multiple events offered during the State Auditions.

[STATE FORMS >](#)

- **On the next screen, select the event.**
- **Click the checkbox to agree to the agreements and click “Next”.**
- **On the next page, select your student from the Participant list. You can add a Family Identifier for siblings (to help with scheduling). Make sure your name is selected under Teacher. Click Next.**

Athens MTA Auditions. Piano grade 4-11.

## Step 2 of 4. Participant

### Participant \*

Click -Select- and select a participant, or select *Create a new participant* at the bottom of the list.

### SELECTED PARTICIPANT

Sally TEST Jones

**Participant first name:** Sally TEST

**Participant last name:** Jones

### Family identifier

**\*\* Create new family tag \*\*** Identifier to "mark" siblings who are participating in this event. Use the SAME family identifier for all siblings in the family (for example "Smiths from Westminster"). Select "None" if no other sibling is participating.

### Teacher \*

PREVIOUS

NEXT

- **Select your student's Grade level, GATE option (if applicable), and Preferred time. (\*GATE option only appears for Pre-College Piano Concerto, Piano Duet, and Piano Grade 12). The online GATE registration form is on the GMTA website. Completing the audition registration form does not register your student for GATE.**

Athens MTA Auditions. Piano grade 4-11.

### Step 3 of 4. Registration data

#### Student grade \*

Grade 5 ▾

#### Comments only

Indicate if this student is entering as "comments only".

#### GATE option \*

Student will take GATE at Local Audition ▾

This audition registration does not automatically register students for GATE. There is a separate GATE registration form on the GMTA website. The registration deadline is January 15.

#### Preferred time

- None - ▾

Select - None - if the participant has no time preference.

PREVIOUS

NEXT

- **Enter the repertoire information and then click Finish.**

Athens MTA Auditions. Piano grade 4-11.

### Step 4 of 4. Repertoire

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▼ **PIECE 1 (REQUIRED. CLICK TO OPEN)**

**Title \***

  
**Composer \***  

Start typing the first or last name of the composer. If the full name appears below, select it.

**Era \***

  
**Piece duration \***   

Enter the duration of the piece in minutes and seconds (mm:ss)

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▼ **PIECE 2 (REQUIRED. CLICK TO OPEN)**

**Title \***

  
**Composer \***

- **Registration is complete. You can continue to register other students or click “Checkout” under the Shopping Cart.**

## Shopping cart

	Amount
Phil TEST Adams Registration fee <a href="#">view</a> <a href="#">edit</a> <a href="#">remove</a>	\$20.00

Order total: \$20.00

## Shopping cart

	Amount
Phil TEST Adams Registration fee <a href="#">view</a> <a href="#">edit</a> <a href="#">remove</a>	\$20.00

Order total: \$20.00

- **Enter billing information. Choose payment method. Click Review Order.**

Order total: \$20.00

**BILLING INFORMATION**

First name \*

Last name \*

Email \*

**PAYMENT**

Choose a payment method \*

PayPal: payments with major credit cards or PayPal accounts.  
 PayPal allows you to pay with a credit card or a PayPal account. You will be redirected to this store's PayPal account portal to complete the payment.

Check: you will be asked to mail a check within 2 business days.  
 Please mail your check to: GMTA; 1794 Lake Heights Cir, Dacula, GA 30019

[Go back](#)

- **On the next page, review information and click “Submit Order”**